

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 07-018

TO: Charter School Administrators, Directors and Principals

FROM: Philip Williams, Deputy Associate Superintendent of School Finance

DATE: September 14, 2006

SUBJECT: September 15, 2006 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The September 2006 charter apportionment is complete. The equalization assistance reports (CHAR55-1 and CHAR64-1) for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education, Support Center at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charter schools were paid based on the estimated counts submitted by 5:00 pm on August 18th, 2006.

Per School Finance Memo #07-015, all negative adjustments due to the FY2006 recalculation of state equalization have been included in the September 15, 2006 payment unless other arrangements have been made.

In the event that you did not receive a September 2006 payment, this may be due to:

- Missing or late submission of estimated enrollment data.
- Missing or late submission of M&O Deduct form.
- Banking information not submitted to the Arizona State Treasurer's Office.
- Missing or late data submitted to the Arizona State Board for Charter Schools.

If you have any concerns regarding your equalization calculation or payments, please contact Alane Wilcox (602) 542-8253 or by email at Alane.Wilcox@azed.gov.

All charter schools, regardless of sponsorship, must submit all student detail data to ADE using an approved electronic format for each charter site. It is the responsibility of each charter school to verify that the Charter School Enrollment Summary reports accurately reflects the data submitted.

Please check the submission status of your proposed budgets, adopted budgets and budget worksheets. Per A.R.S. 15-901 (E), budgets must be submitted electronically to the Arizona Department of Education by July 18, 2006. Instructions for checking the submission status can be located at <http://www.ade.az.gov/schoolfinance/FAQs/Default.asp>. If you have questions related to budget submission, please call Rachel Arroyo at (602) 364-1990 (Rachel.Arroyo@azed.gov), Mike Barragan (602) 542-8249 (Mike.Barragan@azed.gov), or Allan Hackett (602) 542-4271 (Allan.Hackett@azed.gov).

If you have questions about student counts please contact Karla Dunn at (602) 542-8240 or by email at Karla.Dunn@azed.gov.